

# Risk management Plan

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*The present Risk management Plan is a first draft since all inputs from project partners are expected, in order to improve its content. Hence, the Risk management Plan shall be adopted by the consortium prior to being put to use.*



## 1. Risk management procedures assumed by partners in the application form

The management system we have proposed for every output includes a clear coordination role by the partner which has the most relevant experience in the topic - the partner drafts a detailed work methodology that was discussed with all partners before adoption and actual implementation. Roles and responsibilities have been discussed in detail with all partners during project preparation, as well as partner's expectations and capacities for the activities proposed, enabling us to prevent misunderstanding that may arise due to confusions or roles, or insufficient communication and ensure that clear agreements are reached at every critical stage. Before finalizing each output the partner with a coordinating role will review partner's inputs and manage the quality of these mid-results, generating a collective final product, with effective participation of all partners.

This participatory approach ensures that all those concerned have a say in the detailed implementation approach which minimizes risks of conflict in the implementation actions. All project partners will be involved in the process of identifying and assessing the risks as each partner has a different capacity and experience in international projects, as well as different resources that can be made available and put at the disposal of the project. This means that the risks can be different from a project partner to another.

*The management of the risks will be done by the managers of the project. The following of the risks will be done by the project manager together with those appointed to apply the risk management plan.*

## 2. Risk management assessment

Every project has risk areas thus is why by creating a risk management plan when designing the project, demonstrates understanding of the project implementation processes. Once the project starts, it is important to continue to identify risks and develop management plans. The same relevance has the follow-up of the risks



and see if, after managing them, the solutions developed and applied have been successful or it is need to manage further actions.

Thereby, identifying, assessing, managing and following risks are an essential part in the project's implementation processes. It helps to prepare for situations that would otherwise impact negatively the project. While reflecting over the risks of the project we are able to identify vulnerable areas and find appropriate measures and to deal with the risks.

The project will use a template for the risk assessment during the implementation of the project. This template developed in a excel format will be completed as annex to this plan and will be reviewed and adapted when necessary.



## Risk assessment

Risk area	Identified risks	What is affected?	What to do to avoid the risk?	Who manages the risk?	Deadline	Status
O1	The COVID pandemic prevented us to respect the Gantt.	The start of the intellectual outputs	Wait until April to decide. Delay the deadline	All partners	The Deadline was delayed few times until December 2020. The publishing and translation to be made until March 2021, to be available in the German training.	Resolved
O2	The movie of Germany and Romania can't be made during visits or ISP.	The finality of O2.	Find cooperatives for online interviews. Find external sources. The Germany film will be made by the German partner with the sequences from online training and other external sources (the cooperatives, own movies, etc.)	USAMV Humboldt	Germany – after joint staff training Romania – before ISP	Resolved
O3	The access to information is limited to online sources due to restrictions but we need to finish until the end of 2020	The quality of O3	We contacted stakeholders and experts which helped us with up-to-date information.	All partners	The Deadline was delayed few times until December 2020. The publishing and translation to be made until March 2021, to be available in the German training.	Resolved
O4	The time for effectively elaboration of O4 is reduce to a few months due to the delays of other IO.	To be ready until ISP	Involve more people to make the teaching materials.	USAMV	Deadline August 2021. In September-October 2021 we will make the publishing and translation and e-learning.	Resolved
ME 1	Romania made an online ME with no external participants.	The ME realization	USAMV will make another. The meeting will be considered a virtual workshop and integrated in the dissemination plan.	USAMV	June 2021	Resolved
	The multiplier events are delayed due to pandemic conditions.	The ME realization	Delay until after we obtain concrete results.	USAMV	The first it's possible after April 2021 (24 Sept 2021)	Resolved
	USAMV will organize the second workshop	The ME realization	USAMV will organize one in physical.	USAMV	April 2022	Resolved
ME 2	The multiplier events are delayed due to pandemic conditions.	The ME realization	Delay until after we obtain concrete results. The first event 'is possible after April 2021 (26 June 2021), the second after ISP, in December 2021	ALS	June 2021	Resolved
		The ME realization	Delay until after we obtain concrete results.	ALS	December 2021	Resolved
ME 3	The multiplier events are delayed due to pandemic conditions.	The ME realization	Delay until after we obtain concrete results.	UAL	It's possible after April 2021 (October 2021).	Resolved
ME 4	Germany made an online ME with no external participants. In December 2020, the federal and state governments of Germany made resolutions to contain the	The ME realization	The meeting will be considered a virtual workshop and integrated in the dissemination plan. Another partner will make the ME. We propose ALS and we have to move the budget.	ALS	June 2021	Resolved



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	coronavirus pandemic. They lasted until end of June 2021 and restricted the public life in many spheres. Accordingly, in-person events were not allowed at the universities and colleges of the Berlin.					
	The multiplier events are delayed due to pandemic conditions. In spring 2020/2021, Humboldt University had imposed a general ban on business trips. Visitors from abroad had to go into quarantine for 10 days.	The ME realization	The ALS organized another ME in virtual format. In April 2022 to test launch O5 when is ready	ALS	April 2022	Resolved
Transnational meetings	The one in Berlin was not possible due to COVID	The results and the budget.	Delay until after we obtain concrete results.	Humboldt	March 2022	Resolved
C2	Due to COVID the training in Berlin will be online. In December 2020, the federal and state governments of Germany made resolutions to contain the coronavirus pandemic. They lasted until end of June 2021 and restricted the public life in many spheres. Accordingly, in-person events were not allowed at the universities and colleges of the Berlin.	The budget	We have to organize the training so it can be the base also for the O2. To harmonize the schedules and find real interested students.	Humboldt	April 2021	Resolved
C3/C4	Due to COVID the ISP in Bucharest will be online.	The budget	To harmonize the schedules and find real interested students. To transpose the O4 in E-learning materials.	USAMV	November 2021	Resolved